



Apprenticeship Application

The Application Process

1. Please complete this application form and return to: Independent Training, 57, Lansown Crescent lane, Cheltenham, G150 2ld or e-mail it to info@independent-training.co.uk
If you would like any further information before completing this form or you have any difficulties in completing the form please contact: The programme co-ordinator on 01242 585975 or email info@independent-training.co.uk
2. Once the application is received you will be contacted by the programme co-ordinator for an informal interview to discuss your suitability to the apprenticeship programme.
3. Applicants who have been successful at stage 1 and 2 are then matched to an appropriate company and they will attend an arranged interview.
4. Successful applicants will receive a letter of appointment from the company and will be invited to attend an apprenticeship induction with Independent Training.

Personal Details

Name:

Date of Birth:

National Insurance Number

(Required for registration and funding purposes)

Full Postal Address

Post Code

Phone/Mobile Number

E-mail

Examinations/Qualifications

Please list any examinations you have already taken the grade you achieved OR any examinations you are due to take with predicted grades.

GCSEs

Subject	Actual Grade	Predicted Grade	Date taken/Due to take

Other Qualifications

e.g. GNVQ, Key Skills

Subject	Result	Date achieved

Equal Opportunities Monitoring

Independent Training has an Equal Opportunities and Diversity Policy that welcomes people of all backgrounds regardless of race, ethnic origin, disability, religion, sexuality or age. Please help us monitor the effectiveness of our policy by answering the following questions

Country of Legal Nationality:	
How long have you lived in the UK?	
Do you have a disability or learning difficulty requiring special consideration	
Is English your 1 st Language?	

Ethnic Origin:

Please tick the box which most appropriately describes your ethnic origin.

Asian or Asian British	<input type="checkbox"/>	Mixed White & Asian	<input type="checkbox"/>	White - Irish	<input type="checkbox"/>
Any other Asian Origin	<input type="checkbox"/>	Mixed White & Black African	<input type="checkbox"/>	White – any other White background	<input type="checkbox"/>
Black or Black British	<input type="checkbox"/>	Mixed White & Black Caribbean	<input type="checkbox"/>	Other – Please State	<input type="checkbox"/>
Black or other Black Origin	<input type="checkbox"/>	Mixed – Any other mixed background	<input type="checkbox"/>		<input type="checkbox"/>
Chinese	<input type="checkbox"/>	White - British	<input type="checkbox"/>		<input type="checkbox"/>

Additional Information

Work Experience:
Please state why you would like to undertake an apprenticeship:
Are you a car owner/driver?
Have you ever been convicted of a criminal offence which is not spent under the Rehabilitation of Offenders Act 1974?

References

We will require a current reference from your school/college. If you have left school, please supply the name and address of an employer/person who can be contacted for a reference.

Name :	
Full Postal Address:	
Contact Tel Number	
E-mail	

Declaration

I believe the information provided is correct to the best of my knowledge. I understand the information given will be used to assist in placing me with an appropriate employer.

Signature	Date
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